

Teletrade - DJ International Consulting Ltd

#### **DISCLOSURES AND MARKET DISCIPLINE REPORT FOR 2018**

**April 2019** 

UNDER DIRECTIVES DI144-2014-14 AND DI144-2014-15 OF THE CYPRUS SECURITIES & EXCHANGE COMMISSION FOR THE PRUDENTIAL SUPERVISION OF INVESTMENT FIRMS AND ACCORDING TO PART EIGHT OF REGULATION (EU) No. 575/2013 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL ON PRUDENTIAL REQUIREMENTS FOR CREDIT INSTITUTIONS AND INVESTMENT FIRMS

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Abbreviations	
ARM	Annual Risk Management Report
AT1	Additional Tier 1
Basel III	BIS current enforced global regulatory framework
BoD	Board of Directors
CEO	Chief Executive Officer
CET1	Common Equity Tier 1 Capital
CIF	Cyprus Investment Firm
CRD	Capital Requirements Directive - Directive 2013/36/EU
CRM	Credit Risk Mitigation
CRR	Capital Requirements Regulation - Regulation (EU) No. 575/2013 (the "Regulation")
CySEC	Cyprus Securities & Exchange Commission
EC	European Commission
ECAI	External Credit Assessment Institution
EU	European Union
ICAAP	Internal Capital Adequacy Assessment Process
RAF	Risk Appetite Framework
RAS	Risk Appetite Statement
SREP	Supervisory Review and Evaluation process
<b>T1</b>	Tier 1 Capital
<b>T2</b>	Tier 2 Capital

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#### 1. Introduction

## 1.1 Scope of Application

The present report is prepared by Teletrade – DJ Consulting Ltd (the "Company") a Cyprus Investment Firm ("CIF") authorized and regulated by the Cyprus Securities and Exchange Commission (the "CySEC", the "Commission") under the license number 158/11 and operates in harmonisation with the new Markets in Financial Instruments Directive II ("MiFID II").

The current EU Capital Requirements Directive 2013/36/EU ("CRDIV") and Regulation No. 575/2013 ("CRR") set out the regulatory framework (commonly known as Basel III) that governs the amount of capital, EU investment firms and banks are required to maintain.

Furthermore, the Company has prepared these disclosures (hereinafter the "Pillar III disclosures") in accordance with the requirements of the CySEC's Directives DI144-2014-14 and DI144 2014 15.

The current regulatory framework comprises three pillars:

- Pillar I covers the calculation of risk weighted assets for credit risk, market risk and operational risk
- **Pillar II** covers the Supervisory Review and Evaluation Process ("SREP"), which assesses the Internal Capital Adequacy Assessment process ("ICAAP") and provides for the monitoring and self-assessment of an institution's capital adequacy and internal processes.
- **Pillar III** covers external disclosures that are designed to provide transparent information on regulatory capital adequacy, risk exposures and risk management and internal control processes.

Under this regulatory obligation Teletrade DJ International Consulting Ltd (hereinafter the "Company") is obliged to provide information on its risk management, capital structure, capital adequacy, its risk exposures as well as the most important characteristics of the Company's corporate governance including its remuneration system. The scope of these disclosures is to promote market discipline and to improve transparency of market participants.

The Company's Pillar III Market Discipline and Disclosure reports are published on the Company's website at <a href="http://www.teletrade.eu/">http://www.teletrade.eu/</a>, on an annual basis at a minimum. This Report should be read in conjunction with the audited financial statements of the Company for the year ended 31 December 2018, which contain supplementary information relating to the requirements of the Directive and CRR.

The Company is making the disclosures on an individual basis.

The information that the Company discloses herein relates to the year ended 31 December 2018.

#### 1.2 Investment Firm

Company name	Teletrade – DJ International Consulting LTD
CIF Authorization date	14/12/2011
CIF License number	158/11
Company Registration Date	01/09/2010
Company Registration Number	HE272810

#### **Investment Services**

Reception and transmission of orders in relation to one or more financial instruments

Execution of Orders on Behalf of Clients

Dealing on Own Account

Portfolio Management

Investment Advice

# **Ancillary Services**

Safekeeping and administration of financial instruments, including custodianship and related services.

Granting credits or loans to one or more financial instruments, where the firm granting the credit or loan is involved in the transaction.

Foreign exchange services where these are connected to the provision of investment services.

Investment research and financial analysis or other forms.

#### **Disclosure Policy**

The Company discloses information in relation to its capital requirements on an annual basis. The disclosures should be published on the website of the Company in conjunction with the date of publication of the financial statements. In addition, these disclosures must be verified by the external auditor of the Company.

#### 2. Risk Management

#### 2.1 Risk Management Framework and Function

Risk is the potential that the Company's financial performance and financial position suffer loss and deviate from the expected values. The Company has allocated financial and other resources in order to set up procedures that will enable the management of the risks so that to avoid losses, achieve stability and to increase its profitability.

Responsible for the Company's internal control system and the management of its risks are the following:

- Board of Directors
- Senior Management
- Risk Manager
- Anti-Money Laundering Compliance Officer
- Compliance Officer
- Internal Audit Function (outsourced)

Overall Risk Management responsibility for the Company lies on the Board of Directors. In order to fulfill its responsibilities, the Company has designed and implemented a risk management framework that considers all the risks the Company is exposed to. This framework works as per the below levels:

- Identifying the risks;
- Assess the Risks
- Decide to Eliminate / Mitigate / Tolerate
- Take Action
- Monitor Performance / Change
- Reporting the risks to the Senior Management, Board or to the regulator (CySEC) when necessary.

Some responsibilities that arise under the risk framework are delegated to the Company's staff that has the appropriate skills and capabilities in terms of education, knowledge and experience to perform them.

The Company has established a Risk Management function, which is headed by the designated Risk Manager. The Board of Directors, Senior Manager, Internal Audit, Risk Manager, Compliance and Anti-Money Laundering Officer perform control function in risk management at the level of responsibilities devoted to them. The Company considers the arrangements appropriate and proportionate for its size and complexity and does not consider them to give rise to any conflict of interest. In addition to the dedicated in-house resource the Company also engages external consultants and when necessary specialized risk advisors.

During 2018, the duties of the Risk Manager were to:

- Implement and update the Risk Management policy
- Provide Risk management reports and advice to Senior Management
- Evaluate customer financial data
- Conform to relevant rules comprised in the Company Code of Business Conduct

- Evaluate the adequacy and effectiveness of the Company's risk management policies and procedures
- Evaluate the level of compliance by the Company and its relevant persons with the arrangements, processes and mechanisms adopted.
- Evaluate the adequacy and effectiveness of measures taken to address any deficiencies in those
  policies, procedures, arrangements, processes and mechanisms, including failures by the relevant
  persons of the Company to comply with such arrangements, processes and mechanisms or follow
  such policies and procedures.
- Follow up of the Company's solvency and exposures and the proper calculation of its capital adequacy.
- Examine the capital adequacy and the exposures of the Company.
- Provide reports and advice the Senior Management, as per legal requirements
- Development and maintaining an effective risk identification, assessment, reporting, management and mitigation framework as assign by the Board
- Reporting to the Senior Management and Board
- Preparation of Pillar 1, Pillar 3, annual preparation and review of ICAAP, and other necessary forms from CySEC concerning risk management
- Monitors the risk profile of the Company against the Board's risk appetite

The scope of the Risk Manager work concerning risk management is to provide their services in accordance with the provisions of the applicable laws and the Directives issued by CySEC, as well as the internal regulations of the Company.

The Senior Management bears the responsibility to monitor the adequacy and effectiveness of risk management policies and procedures that are in place, the level of compliance by the Company and its relevant persons with the policies and procedures adopted as well as the adequacy and effectiveness of measures taken to address any deficiencies to respect with those policies and procedures that are in place.

In addition, the Senior Management is responsible for ensuring that all employees comply with these procedures. This is achieved in four steps:

- Setting selection criteria for the staff in order to hire those who have the necessary skills and are capable of performing their work efficiently and in accordance with the Company's policies;
- Training the staff on the Company's policies and procedures and on their significance;
- Making the staff aware of their responsibilities and the consequences for non-compliance;
- Constant monitoring of the staff's compliance with the policies and procedures and making the necessary recommendations.

The Senior Management together with Risk Manager is responsible for the practical implementation of procedures designed by the Risk Manager and approved by the Board. All employees of the Company can at all times approach the General Manager and inform him of any deficiencies they have noted in the Company's procedures and systems. Subsequently, the General Manager and Risk Manager inform the Board of Directors.

The Board of Directors evaluates the Risk Management procedures of the Company and makes any necessary changes. As it was mentioned above the overall risk management of the Company lies on the Board of Directors.

The Senior Management supervises the Risk Management Function of the Company. The Senior Management bears the responsibility to monitor the adequacy and effectiveness of risk management policies and procedures that are in place, the level of compliance by the Company, and its relevant persons, with the policies and procedures adopted as well as the adequacy and effectiveness of measures taken to address any deficiencies with respect with those policies and procedures that are in place, including failures by the Company's relevant persons to comply with those policies and procedures. Furthermore, the Senior Management is responsible for advising the Board on risk-related matters and risk governance and for non-executive oversight of risk management and internal controls (other than over financial reporting).

The Risk Manager prepares and provides the Annual Risk Management Report ("ARM") to Senior Management and is responsible for evaluating and managing the Company's risks at all times. The ARM is also presented to the Board of Directors and minutes of such meetings attached to the relevant reports are submitted to CySEC within twenty (20) days from the day of the meeting.

Processes are being reviewed continuously with the intent of further strengthening through the implementation of guidance provided by both the industry and new regulatory requirements.

#### 2.2 Internal Audit

The Company maintains Internal Audit function separate and independent from the other functions and activities of the Company. Furthermore, the internal audit unit is an independent unit reporting directly to the Board of Directors through a written internal audit report prepared on an annual basis.

It is an element of the internal control framework established by management to examine, evaluate and report on financial and other controls on operations. Internal audit assists management in the effective discharge of its responsibilities and functions by examining and evaluating controls.

#### 2.3 Compliance Officer

The Company is required to establish and maintain a permanent and effective Compliance Function which operates independently and which has, inter alia, the responsibility to monitor and to assess the adequacy and the effectiveness of the measures and procedures in place and the actions taken to address any deficiencies in the Company's compliance with its obligations under the Law.

For the year under review, the Compliance Office notified the Company in regards to new legislation, directives and Circulars published from CySEC and advised on what has to be implemented by the Company.

The Compliance Officer reports directly to the Board of Directors and is responsible for:

Overseeing the Client's legal and regulatory compliance with the Law and applicable legislation

- Providing regulatory and compliance advice to the Senior Management and the Board of Directors
  of the Client
- Preparation and submission of regular written Compliance Reports to the Board of Directors
- Advising on implementation of the provisions of the Law and applicable legislation
- Ensuring that employees of the Client attend training sessions in compliance with applicable laws, rules and regulations
- Advising and assisting employees to comply with the Company's obligations under the applicable laws and Directives
- Recommending specific remedial measures in case of detection of any weakness or failure by the Company to comply with its regulatory obligations

#### 2.4 Anti-Money Laundering Compliance Department

During 2018, the Anti-Money Laundering Compliance Department consisted of the AMLCO and AML Assistants to help AMLCO with the daily workflow. The AMLCO is in charge of the Company's employees report their knowledge and/or suspicion of transactions involving Money Laundering and terrorist financing to the AMLCO, who investigates and if considered necessary, reports to the Board and if necessary to the relevant authorities.

The Anti-Money Laundering Compliance Officer reports directly to the CEO and Board of Directors of the Company and is responsible for:

- Preparing, updating and implementing the AML Policy and AML procedures (client acceptance policy) of the Company
- Preparing and implementing the Deposits & Withdrawals Policy of the Company
- Approving all new clients of the Company via CRM software
- Approving deposits and withdrawals from client accounts
- Reviewing clients on an annual basis
- On-going monitoring of client accounts and transactions
- Reporting to the Board of Directors
- Preparing the monthly prevention forms to be sent to the CySEC
- Reviewing and implementing any changes/updates to the AML legal framework
- In case of any suspicious activity receiving internal suspicion reports/preparing internal suspicion reports/liaising with MOKAS
- Monitoring fraud alerts received from the payment service providers

# 2.5 Risk Culture

The BoD has a critical role in strengthening risk governance, including setting the 'tone at the top' reviewing strategy, and approving the Risk Appetite Statement. The BoD is ultimately responsible and accountable for risk governance.

A robust risk culture is a substantial determinant of whether the CIF will be able to successfully execute its chosen strategy within its defined risk appetite. The risk culture that the CIF wishes to build is reflected in

procedures and these are closely aligned to its Risk Appetite. Risk culture is manifested in the day-to-day decisions that indicate how risk is identified, understood, discussed and acted upon.

# 2.6 Risk Appetite Framework

Risk Appetite is the amount and type of risk that the Company is able and willing to accept in pursuing its business objectives. Risk appetite is expressed in both quantitative and qualitative terms and covers all risks, both on-balance sheet and off-balance sheet. Such risks include, but are not limited to, credit, market, operational, reputational and compliance risk.

An effective risk appetite statement is empowering in that it enables the decisive accumulation of risk in line with the strategic objectives of the Company while giving the board and management confidence to avoid risks that are not in line with the strategic objectives.

The risk appetite states the Company's strategy through desirable and undesirable risk exposures. It is the aggregate level and types of risk the Company is willing to assume within its risk capacity to achieve its strategic objectives & business plan. As a result, Risk Appetite and strategic plan occur and evolve in parallel. The Risk Appetite enables the organization to demonstrate that the achievement of its strategic goals has not been the result of fortuitous circumstances.

The risk capacity represents the upper limit beyond which a breach is likely to result in failure.

Taking into consideration the Company's size, services offered, complexity and operations, the risks that are considered significant and/or material for the Company are credit, market, operational risk and large exposures. In regards to the above, setting the corporate risk appetite without taking into account the risk capacity of the entity may have serious consequences.

The BoD and Senior Management understand how the risk capacity affects the business and have taken the necessary steps in order to be in constant awareness, mitigating any potential threats.

# 2.7 Risk Appetite Statement

The Company regularly monitors its Capital Adequacy Ratio and ensures that it is not lower than required minimum of 8% plus capital buffers, where applicable. In the case where the Capital Adequacy Ratio falls below the required minimum, the Company based on its strategic plan takes immediate actions to restore compliance. The Company has set an internal minimum Capital Adequacy Ratio of 11% for 2018 and 13% for 2019. In terms of operational issues, the Company has a low appetite for risk. The Company makes resources available to control operational risks to acceptable levels. The Company recognizes that it is not possible or necessarily desirable to eliminate some of the risks inherent in its activities. Acceptance of some risk is often necessary to foster innovation and efficiencies within business practices.

#### 3. Corporate Governance

#### 3.1 Board Recruitment and Diversity Policy

The recruitment of the members of the Board of Directors follows the Guidelines issued by the Cyprus Securities and Exchange Commission on recruitment of Directors. Recruitment into the Board is also subject to the approval of the Board of Directors and the candidates are provided to the Board by the Remuneration and Nominations Committee. The Remuneration and Nominations Committee consists of two Non-Executive directors which should meet at least annually and decide on the issues within it remit.

Candidate to the Board members should possess an appropriate mix of skills and experience to provide the necessary breadth and depth of knowledge and experience to meet the Board's responsibilities and objectives. The candidate also must have good repute and moral credibility.

The Board also aims to reflect diversity in its composition by recruiting members with varied geographical, social, economic, environmental, business and cultural background. The major responsibilities of the Remuneration and Nominations Committee are ensuring that there is an appropriate balance of skills and experience across the Board of Directors, recommend to the Board the composition of the Board Committees, review the leadership needs of the Company in order to ensure the continued ability of the Company to compete effectively in the market place and assess the structure, size, composition and performance of the Board and make recommendations to the Board with regard to any changes.

It is noted that the Company's Board of Directors has varied experiences and backgrounds, including investment services, accounting, risk management, etc. Additionally, each independent Director has a strong background in his field adding a strong value to the Company's Board of Directors.

Factors considered in the review of potential candidates include:

- Specialized skills and/or knowledge in investment services, accounting, finance, banking, law, business administration or related subject.
- Knowledge of and experience with financial institutions ("fit-and-proper").
- Integrity, honesty and the ability to generate public confidence.
- Knowledge of financial matters including understanding financial statements and financial ratios.
- Demonstrated sound business judgment.

#### 3.2 Diversity of the Board of Directors

Diversity is increasingly seen as an asset to organizations and linked to better economic performance. It is an integral part of how we do business and imperative to commercial success. The Company recognizes the value of a diverse and skilled workforce and is committed to creating and maintaining an inclusive and collaborative workplace culture that will provide sustainability for the organization into the future. This is also documented as best practices in the Corporate Governance Code of many EU countries.

The Company recognizes the benefits of having a diverse BoD which includes and makes use of differences in the skills, experience, and background between directors. A balance of these differences will be considered when determining the optimum composition of the BoD.

# 3.3 Responsibilities of the Board of Directors

The Board of Directors currently consists of two (2) executive directors and two (2) non-executive directors. The Board of Directors is responsible for overseeing the operations of the Company. With respect to the management of risk, it has overall responsibility for the establishment and oversight of the Company's risk management framework.

The major duties of the Board of Directors of the Company are:

- maintaining an appropriate risk management policy;
- monitoring the Company's capital requirements from exposures to risk;
- monitoring the Company's capital adequacy ratio;
- ensuring that the Company complies with its obligations under the Law;
- overseeing the management of the Company's compliance risk;
- assessing and periodically reviewing the effectiveness of the policies, arrangements and procedures put
  in place to comply with the obligations under the Law, and taking appropriate measures to address any
  deficiencies:
- approving the Company's compliance policy, including a charter or other formal document establishing a permanent compliance function;
- reviewing, at least once a year, the Company's compliance policy and its ongoing implementation to assess the extent to which the Company is managing its compliance risk effectively;
- ensuring that it shall receive on a frequent basis and at least annually written reports regarding Compliance, Internal Audit and Risk Management issues, indicating, in particular, whether the appropriate remedial measures have been taken in the event of any deficiencies;
- monitoring of the internal control mechanisms of the Company to enable prevention of activities outside the scope and strategy of the Company and the prevention of any unlawful transactions, the identification of risks, and the timely and adequately flow of information;
- passing a resolution for selecting a service provider or individual for outsourcing;
- appointing a Risk Manager to ensure that all the different types of risks taken by the Company are in compliance with the Law and the obligations of the Company under the Law, and that all the necessary procedures, relating to risk management are in place.
- set the strategy of the Company which will be based on annual budgets, plan the approach and ensure the continuity of operations of the Company.
- meet on a sufficiently frequent basis to ensure that operational and strategic issues are discussed and issue guidance to the executive officers and Senior Management.
- ensure that internal audit, compliance and risk management issues and functions are reviewed at least annually and provide their guidelines to the relevant heads of the departments on future actions and policies to be followed.

- ensuring that the Company is in compliance with all regulatory and internal rules set and that all employees providing investment services are aware and comply with them
- reviewing Compliance, Risk Management and Internal Audit reports at least once a year and ensuring compliance with the reports
- reviewing the internal procedures to ensure compliance with any regulations issued that affect the operations of the Company and ensuring that these are adequate for that purpose

#### 3.5 Number of directorships held by members of the Board

The table below provides the number of directorships a member of the management body of the Company holds at the same time in other entities. Directorships in organizations which do not pursue predominantly commercial objectives, such as non-profit-making or charitable organizations, are not taken into account for the purposes of the below.

Table 1 Number of directorships held by the BoD

Name of Director	Position within Teletrade	Directorships – Executive	Directorships – Non-Executive
Serhiy Matviychuk	Executive Director (Resigned	1	0
	on 31.01.2019)		
Petr Nekrasov	Executive Director	1	0
Andreas Samatas	Executive Director	1	1
Andreas Karavias	Non – Executive Director	1	2
	(Resigned on 16.03.2019)	1	3
Oleg Suvorov	Non – Executive Director	0	1
George Constantinides	Non – Executive Director	0 3	
	(Appointed on 17.08.2019)	U	3

#### 3.6 Reporting and Control

As it was mentioned the Risk Management Function of the Company is supervised by the Senior Management. The Senior Management is responsible for advising the Board on risk-related matters and risk governance and for non-executive oversight of risk management and internal controls (other than over financial reporting).

The General Manager has also direct access to the Board of Directors at all times, at which he/she has the opportunity to inform the Board of Directors for anything related to risk management. The General Manager also notifies the Board of Directors of any breach of the established procedures and provides recommendations for the improvement of the risk management procedures.

The information flow on risk to the management body is achieved through the reports of the Risk Manager, the Internal Audit, the Anti-Money Laundering Compliance officer, the Compliance officer, and any other reports or minutes prepared and presented to the board.

All reports are reviewed and discussed by the Board of Directors prior approval.

All procedures in regards to Internal Audit, Risk Management and Compliance are reviewed periodically and approved by the Board of Directors.

In line with the requirements set out in the Investment Firms Law and subsequent Directives, the Company has been able to maintain a good information flow to the management body, as it can be seen below.

Table 2 Reporting & Control

Report Name	Report Description	Preparer	Recipient	Frequency
Annual To inform the Senior Management & Compliance the BoD of the Company regarding the Performance of Compliance function during the year.		Compliance Officer	BoD	Annual
Annual Internal Audit Report	To inform the Senior Management & the BoD of the Company regarding their findings and recommendations during the year.	e BoD of the Company regarding Internal eir findings and recommendations Auditor		Annual
Annual Risk Management Report	Represents the work & activities undertaken by the Risk Manager during the year.	Risk Manager	BoD	Annual
Pillar III Disclosures (Market Discipline and Disclosure	The Company is required to disclose information regarding its risk management, capital structure, capital adequacy and risk exposures.	Risk Manager	BoD	Annual
Financial Reporting	It is a formal record of the financial activities of the CIF.	External Auditor	BoD	Annual
Capital Adequacy Reporting	A measure of the CIF's capital. It is expressed as a percentage and is used to protect depositors and promote the stability and efficiency of financial systems all over the world.	Risk Manager / Accounting	Senior Management	Quarterly
Internal Capital Adequacy Assessment Process	Report on the Internal Capital Adequacy Assessment Process.	Risk Manager	BoD	Annual

#### 4. Capital Management

The adequacy of the Company's capital is monitored by reference to the provisions of the European Regulation 575/2013 and the Capital Requirements Directive (Directive 2013/36/EU), referred to as CRDIV package, the regulatory provisions of Basel III Framework.

The Basel III consists of three pillars: Pillar I - minimum capital requirements, Pillar II - supervisory review process and Pillar III - market discipline.

#### (a) Pillar I – Minimum Capital Requirements

Pillar I covers the calculation of Risk Weighted Assets for credit risk, market risk and operational risk, set out the enhanced minimum capital and liquidity requirements of firms to cover credit, market and operational risk.

The Company adopted the Standardised approach for Credit and Market risk and the Basic Indicator approach for Operational risk.

According to the Standardised approach for credit risk, in calculating the minimum capital requirement, risk weights are assigned to exposures, according to their characteristics and exposure class to which they belong.

The Standardised measurement method for the capital requirement for market risk adds together the long and short positions according to predefined models to determine the capital requirement.

For operational risk, the Basic Indicator approach calculates the average, on a three-year basis, of net operating income to be used in the risk weighted assets calculation.

# (b) Pillar II - The Supervisory Review and Internal Capital Adequacy Assessment Processes

Further to the requirements of Pillar I, a more detailed approach on managing risks is achieved through the preparation of the Pillar II requirements and more precisely the Internal Capital Adequacy Assessment Process (ICAAP) Report, which follows the requirements under Regulation (EU) No. 575/2013, and relevant guidelines issued by CySEC.

Pillar II connects the regulatory capital requirements to the Company's Internal Capital Adequacy Assessment Procedures (ICAAP) and to the reliability of its internal control structures. The function of Pillar II is to provide communication between supervisors and investment firms on a continuous basis and to evaluate how well the investment firms are assessing their capital needs relative to their risks. If a deficiency arises, prompt and decisive action is taken to restore the appropriate relationship of capital to risk.

The Supervisory Review Process (SREP) provides rules to ensure that adequate capital is in place to support any risk exposures of the Company in addition to requiring appropriate risk management, reporting and governance structures such as concentration risk, reputation risk, business and strategic risk and any external factors affecting the Company.

The Company is assessing on a regular basis the adequacy of its internal capital to support current and future activities based on the scope and complexity of the Company's operations.

The ICAAP has been designed and implemented in the following steps:

- 1. Identification and articulation of future business plans and objectives
- 2. Procedure for identification and assessment of risks before and after internal controls
- 3. Aggregation of identified risks
- 4. Assessment of the impact of stress test scenarios on forecasted capital plan
- 5. Capital allocation in accordance with the profile of the risks identified and in line with stress test results.

Moreover, the ICAAP enables the Board of Directors and Senior Management to assess on an ongoing basis the risks inherent in the Company's activities, and to this extent, it forms an integral part of the Company's risk management process and decision making culture.

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The Company taking into consideration the requirements of the Law has an updated ICAAP report as of September 2018.

## (c) Pillar III – Market Discipline

Pillar III specifies a set of enhanced risk disclosure requirements which enable market participants to assess information on firms' risks, capital, risk management procedures and internal control processes.

Market Discipline requires the disclosure of information regarding the risk management policies of the Company, as well as the results of the calculations of minimum capital requirements, together with concise information as to the composition of own funds.

The risk management disclosures should be included either in the financial statements of the investment firms if these are published, or on their websites. In addition, these disclosures must be verified by the external auditors of the investment firm. The investment firm will be responsible to submit its external auditors' verification report to CySEC within five months of each financial year.

# 5. Regulatory Capital

In line with CRR, the Company's own funds for prudential purposes do not differ from the financial accounting breakdown of equity therefore there is no need to provide further reconciliation on the amounts presented in the composition below.

# **5.1 Capital Base and Capital Adequacy**

The Capital Base of the Company is consisted solely of Common Equity Tier 1 capital. Common Equity Tier 1 capital is comprised of share capital, share premium, retained earnings and the audited loss from current year. From Common Equity Tier 1 capital, contribution to ICF is deducted.

As at the 31/12/2018, the level of own funds was €2.760 thousands. As at 31/12/2018 the Capital Adequacy Ratio was 12.86% The Regulation stipulates at least a minimum capital ratio of 9,875% during 2018 (8% plus Capital Conservation Buffer of 1,875%). The below table shows a breakdown of the own funds as at 31/12/2018.

Table 3 Own Funds Analysis

	31 December 2018 EUR'000
Common Equity Tier 1 Capital	
Share Capital	341
Share Premium	3.060
Retained earnings	(315)
Audited income/(loss) for the year	(239)
Deductions	
(-) Contribution to ICF	(87)
Total Common Equity Tier 1 Capital (CET1)	2.760
Additional Tier 1 (AT1)	0
Total Tier 1 (T1 = CET1+AT1)	2.760
Tier 2	0
Total Eligible Capital (=T1+T2)	2.760

#### 5.2 Share capital

During 2018, the Company's Share Capital and Share Premium remained stable.

#### 5.3 Capital Requirements

The primary objective of the Company with respect to its capital management is to ensure that the Company complies with the capital requirements regulation imposed by the European Union and regulated by CySEC. Under this framework, the Company needs to monitor its capital base, as mentioned in previous chapter, and maintain a strong capital adequacy ratio in order to be able to promote itself as a healthy Company, fully compliant with the legislation, to support its business and maximize shareholders' value. In this respect, the Capital requirements should not be seen as a restriction of business but rather as proactive risk management imposed to help both the Company and its client base.

The fundamental pillar of the capital adequacy framework, Pillar I, is based on the fact that the Company must have own funds which are at all times more than or equal to the sum of its capital requirements.

In line with CRR, Pillar I sets out the minimum regulatory capital requirements of firms to cover credit, market and operational risk. As at 31 December 2018, the Company was subject to a minimum Pillar I capital adequacy ratio of 8%, plus (a) a capital conservation buffer of 1,875% as per the transitional application provisions for buffers and (b) a systemic risk buffer of 1% for its exposures to Estonia, if any, in response to the decision of the Cyprus Macroprudential Authority for the capital buffers (i.e. the Central Bank of Cyprus – "CBC") to adopt, via reciprocity, a macroprudential measure adopted by the relevant Estonian authority. It should be noted that the company as at 31/12/2018 had no exposure to Estonia, thus no systemic risk buffer was required.

The Company was exempted from applying the institution-specific countercyclical capital buffer following a decision of the CBC to exempt small and medium-sized CIFs from this requirement. As a result, as at 31 December 2018 the Company was subject to an overall minimum requirement of 9,875% (for Pillar I plus buffers)

The Board of Directors, as well as the Risk Manager, monitor the reporting requirements and have policies and procedures in place to help meet the specific regulatory requirements. This is achieved through the preparation of accounts to monitor the financial and capital position of the Company.

The Company manages its capital structure and makes adjustments to it in light of the changes in the economic and business conditions and the risk characteristics of its activities.

The Company's Own Funds, Risk Weighted Assets and Capital Adequacy Ratio as at 31st of December 2018, are presented in detail to Appendix I.

# Minimum regulatory capital requirements

The total capital requirements of the Company as at 31 December 2018 amounted to €.717 thousand and are analyzed in the below table:

Table 4 Minimum regulatory capital requirements

Risk Category	Minimum Capital Requirements EUR'000
Credit Risk	102
Market FX Risk	756
Market Commodities Risk	218
Market Equity Risk	89
Operational Risk	552
Total	1.717

#### 5.4 Credit Risk

#### General

Credit risk reflects the risk where a counterparty fails to meet its obligations towards the Company and as a result, the Company bears a loss. The Company's credit risk results from the trading activities of its customers, the exposure to the banks; from receivables from other counterparties, and from own trading open positions (counterparty credit risk). The Company has no significant concentration of credit risk. In addition, the Company has policies to limit the amount of credit exposure to any financial institution.

#### Risk identification, Measurement, Control and Reporting

Credit Risk arises when failures by counterparties to discharge their obligations could reduce the amount of future cash inflows from financial assets in hand, at the balance sheet date. The Company's credit risk mainly arises from the Company's:

• Deposits in Financial institutions

The Company follows mitigation strategies in order to minimize the possibility of occurrence of this risk, such as:

- All Client funds are held in segregated accounts, separated from Company's funds.
- The Company maintains regular credit review of counterparties
- The Company diversifies its funds over several European banks, which have high ratings based on top credit rating agencies (Moody's, S&P or Fitch).

Further to the above, the Company has policies to diversify credit risk and to limit the amount of credit exposure to any particular counterparty in compliance with the requirements of the Regulation (EU) No. 575/2013.

# **Capital Requirements**

The Company follows the **Standardised Approach** for the calculation of the minimum capital requirements for credit risk.

The below table presents the allocation of credit risk in accordance with the Standardised Approach by exposure classes.

*Table 5 Exposure Classes & Minimum Capital Requirements* 

Exposures at 31 December 2018	Total Exposure Value EUR'000	Risk-weighted amounts EUR'000	Minimum Capital Requirements EUR'000
Exposure Class			
Institutions	2.799	960	77
Corporates	1.195	249	20
High risk items	14	21	2
Other Items	50	50	3
Total	4.058	1.280	102

# Nominated External Credit Assessment Institutions ("ECAIs") for the application of the Standardised Approach

The Company made use of external credit ratings only for its exposures to institutions and corporates, but most of its corporate counterparties were unrated. As at 31 December 2018, the Company's exposures to Institutions resulted from its deposits with credit institutions. The Company used the credit ratings of Fitch, Moody's and Standard & Poor's to rate its exposures and counterparties.

The Company has decided to use the ratings of all three ECAIs mentioned above in the following way:

- If only one credit assessment is available from a nominated ECAI for a rated item, that credit assessment is used to determine the risk weight for that item;
- If two credit assessments are available from nominated ECAIs and the two correspond to different weights for a rated item, the higher risk weight is assigned;
- If more than two credit assessments are available from nominated ECAIs for a rated item, the two assessments generating the two lowest risk weights are referred to. If the two lowest risk weights are different, the higher risk weight is assigned. If the two lowest risk weights are the same, that risk weight is assigned.

The Company has used the credit quality step-mapping table below to map the credit assessment to credit quality steps.

- Exposures to central governments or central banks.
- Exposures to public sector entities.
- Exposures to institutions.
- Exposures to corporates.

The general ECAI association with each credit quality step complies with the standard association published by CySEC as follows:

Table 6 Credit Quality Step Mapping

Table 4: Credit Quality Step Mapping table				
Credit Quality Step	Fitch	Moody's	S&Ps	
1	AAA to AA-	Aaa to Aa3	AAA to AA-	
2	A+ to A-	A1 to A3	A+ to A-	
3	BBB+ to BBB-	Baa1 to Baa3	BBB+ to BBB-	
4	BB+ to BB-	Ba1 to Ba3	BB+ to BB-	
5	B+ to B-	B1 to B3	B+ to B-	
6	CCC+ and below	Caa1 and below	CCC+ and below	

Table 7 ECAI association with CQS

Credit Quality Step	Moody's Rating	Institution Risk Weight (Below 3 months)	Institution Risk Weight (Above 3 months)	Sovereigns Risk Weight	Corporate Risk Weight
1	Aaa to Aa3	20%	20%	0%	20%
2	A1 to A3	20%	50%	20%	50%
3	Baa1 to Baa3	20%	50%	50%	100%
4	Ba1 to Ba3	50%	100%	100%	100%
5	B1 to B3	50%	100%	100%	150%
6	Caa1 and below	150%	150%	150%	150%

A breakdown of the Company's exposures by Credit Quality Step (CQS) is given in the following Table:

Table 8 Breakdown by CQS

Exposures at 31 December 2018	Exposure Value before Credit risk mitigation EUR'000	Exposure Value after Credit risk mitigation EUR'000
Credit Quality Step		
1	0	0
2	6	6
3	1	1
4	1.450	1.450
5	856	856
6	3	3
Unrated/Not applicable	1.742	1.742
Total	4.058	4.058

For Credit Institutions (i.e. banks) and custodians, the Company proceeds with a due diligence review when opening an account with the bank and thereafter, regularly, on a monthly basis. The due diligence review includes reviewing the credit ratings of the banks, the financial statements of the banks and also by watching the press news regarding the specific bank. The Company evaluates exposure to the banks according to "institutions' based method".

For all the other counterparties (mostly the individual customers), the Risk Assessment is initially made within the scope of Anti-Money Laundering Procedures when the customer approaches the Company to open an account and on a regularly basis (ongoing customer due diligence). For terms of credit risk assessment, the customers are regularly assessed based on their proper consequence on their payments to the Company and their general attitude. Risk Weight of the traded counterparty depends on the CQS of the rated Corporate. For the unrated customers the Risk Weight are assigned as 100% or the Risk Weight of its central government, whichever is higher in the counterparty credit risk assessment.

#### Residual Maturity of Credit Risk Exposures

Table 9 Residual Maturity of Credit Risk Exposures

Exposures at 31 December 2018	Maturity ≤ 3 months EUR'000	Maturity > 3 months EUR'000	Total EUR'000
Exposure Class			
Institutions	2.799	0	2.799
Corporates	1.114	81	1.195
High risk items	0	14	14
Other Items	0	50	50
Total	3.913	145	4.058

# Geographic Distribution of Credit Risk Exposures

Table 10 Geographic Distribution of Credit Risk Exposures

	Bulgaria EUR'000	Latvia EUR'000	Lithuania EUR'000	Italia EUR'000	Poland EUR'000	Other EUR'000	Total EUR'000
Exposure Class							
Institutions	-	475	1.454	195	3	671	2.798
Corporates	134	4	173	1	128	755	1.195
High risk items	-	-	-	-	-	14	14
Other Items	-	-	-	-	-	51	51
Total	134	479	1.627	196	131	1.491	4.058

# **Industry of Credit Risk Exposures**

Table 11 Exposures Classes by Industry

Exposures at 31 December 2018	Financial EUR'000	Non-Financial EUR'000	Total EUR'000
Exposure Class			
Institutions	2.798	-	2.798
Corporates	-	1.195	1.195
High risk items	14	-	14
Other Items	-	51	51
Total	2.812	1.246	4.058

# Credit Risk Mitigation and Counterparty Credit Risk

As at 31 December 2018, the Company was exposed to Counterparty Credit Risk through FX CFD, Gold CFD, Equity CFD, Crypto CFD and Commodity CFD positions with clients. The capital requirement for this risk was calculated using the Mark-to-Market approach. The positions were also secured by cash collaterals (i.e. the margins deposited by the clients in order to be able to conduct the trades), which were used to mitigate the final exposures based on the Simple Method for Credit Risk Mitigation.

Table 12 Counterparty Credit risk breakdown per Directive position

Derivative Type	Nominal Value EUR'000	Exposure Amount before CRM EUR'000	Exposure Amount after CRM EUR'000	RWA EUR'000	Cap. Requir. EUR'000
FX Derivatives	32.538	730	147	147	11
Derivatives on Gold	370	15	1	1	0
Derivatives on Equity	843	137	8	8	1
Derivatives on Commodity and crypto	1.802	232	12	12	1
Total	35.553	1.114	168	168	13

Table below provides a breakdown of funded and unfunded credit protection by asset class.

Table 13 Funded & unfunded credit protection by asset class

Exposures at 31 December 2018	Funded Credit Protection EUR'000	Unfunded Credit Protection EUR'000
Exposure Class		
Institutions	0	0
Corporates	(946)	0
High risk items	0	0
Other Items	0	0
Total	(946)	0

#### IFRS 9

The company has adapted the new IFRS 9 standards that set out requirements for recognizing and measuring financial assets, financial liabilities and some contracts to buy or sell non-financial items. This standard replaces IAS 39 Financial Instruments: Recognition and Measurement.

The company did not recognise any expected credit losses under IFRS 9 during 2018.

# **5.5 Market and Liquidity Risk**

#### General

Market risk is the risk that changes in market prices, such as foreign exchange rates, interest rates, and commodity and equity prices will affect the Company's income or the value of its holdings of financial instruments. During 2018, the Company managed market risk by monitoring the exposure on a continuous basis.

#### Risk identification, Measurement, Control and Reporting

The Company's market risk mainly arises from foreign exchange fluctuations, which affect the Company's deposits in foreign currencies, as well as from positions held during forex trading.

In line with the above, the Company has policies to minimize its market risk exposures, which are in accordance with the CRR. In particular, it uses the following mitigation tools in order to minimize the possibility of occurrence of this risk, such as:

- Stop Loss Limits on trading
- Margin Calls

## Foreign Exchange Risk

Foreign Exchange Risk results from adverse movements in the rate of exchange on transactions in foreign currencies.

As at year-end, the Company was exposed to Foreign Exchange Risk deriving from its balance sheet exposures and open FX and Gold CFD positions denominated in currencies other than the reporting currency (EUR).

Table 14 Foreign Exchange Capital Requirements

Foreign Exchange Net Open Positions	EUR '000
Overall Net FX positions	9.418
Gold Net Position	27
Total RWA	9.445
Capital Requirement	756

#### Commodities risk

Commodities risk refers to the uncertainties of future market values and of the size of the future income, caused by the fluctuation in the prices of commodities and notional positions in commodities such as CFDs on commodities.

It should be noted that as at 31 December 2018, the company also held minor crypto currency positions in the form of derivatives, that due to their characteristics may be are treated as digital commodities. Given that there are no regulatory guidelines with regard to crypto exposures, the Company found it more prudent to calculate these under commodity risk.

The Company uses the Standardized Method to measure capital requirements for commodities risk. At the year-end, the capital requirement deriving from commodities risk is €18 thousand.

#### Position risk

Position risk refers to the probability of loss associated with a particular trading (long or short) position due to price changes. Position risk includes equity risk and interest rate risk.

## **Equities risk**

Equities risk refers to the uncertainties of future market values and of the size of the future income, caused by the fluctuation in the prices of equities and notional positions in equities.

The Company uses the Standardized Method to measure capital requirements for equity risk. At the yearend, the capital requirement deriving from equity risk is €9 thousand.

#### Interest rate risk

Interest rate risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market interest rates.

The Company uses the Standardized Method for the purpose of calculation interest rate risk arising from the open positions in FX CFDs (Traded Debt Instruments), however due to the very short-term nature of these positions, the capital charge for interest rate risk is not calculated (zero percent for the specific and general risk).

#### 5.6 Operational Risk

#### General

Operational risk is the risk of direct or indirect loss arising from a wide variety of causes associated with the Company's processes, personnel, technology and infrastructure, and from external factors other than credit, market and liquidity risks outlined above. The directors of the Company are responsible for managing operational risk.

The following list presents some event types, included in Operational Risk, with some examples for each category:

- **Internal Fraud** misappropriation of assets, tax evasion, intentional mismarking of positions, bribery and theft of the CRM from departing employees.
- External Fraud theft of information, hacking damage, third party theft and forgery.
- **Employment Practices & Workplace safety** discrimination, workers compensation, employee health and safety, third party liability.
- Clients, Products & Business Practice market manipulation, asymmetrical slippage, antitrust, improper trade, product defects, fiduciary breaches.
- **Business disruption & Systems failures** utility disruptions, software failures hardware failures, power supply failures
- Execution, Delivery & Process Management data entry errors, accounting errors, processing errors, failed mandatory reporting and negligent loss of Client assets

The Company manages Operational risk through a control-based environment in which processes are documented and transactions are reconciled and monitored. The Company has in place a fully operational Business Continuity & Disaster Recovery Plan site supported with business continuity metrics.

The Company implements the below Operational Risk Mitigation Strategies in order to minimize its Operational Risk Exposure:

- The development of operational risk awareness and culture.
- The provision of adequate information to the Company's management, in all levels, in order to facilitate decision making for risk control activities.
- The implementation of a strong system of internal controls to ensure that operational losses do not cause material damage to the Company and have a minimal impact on profitability and objectives.
- The improvement of productivity, efficiency and cost effectiveness, with an objective to improve customer service and protect shareholder value.
- Established a "four-eye" structure and board oversight. This structure ensures the separation of power regarding vital functions of the Company namely through the existence of a Senior Management and a Risk Management Committee. The board further reviews any decisions made by the Management while monitoring their activities;
- Detection methods are in place in order to detect fraudulent activities;
- Comprehensive business contingency and disaster recovery plan.

The Company applies the Basic Indicator Approach for calculating the amount of capital required, under the minimum regulatory capital requirements for Operational Risk. As at 31 December 2018, the minimum capital requirements under this approach amounted to €52 thousand.

#### 6. Reference to additional significant risks

#### 6.1 Liquidity Risk

Liquidity risk is the risk that arises when the maturity of assets and liabilities does not match. An unmatched position potentially enhances profitability, but can also increase the risk of losses. Liquidity Risk can expose the Company to a shortfall of liquidity and limit its access to the capital markets resulting in damages. Liquidity shortages expose the Company to the risk of not having enough cash to fulfill its duties against creditor/debtors that can eventually cause regulatory sanctions and loss of business/reputation.

The Company has procedures with the object of minimizing such losses, such as maintaining sufficient cash and other liquid current assets and by having available an adequate amount of committed credit facilities and monitor the Company's exposures and diversification to avoid rise of concentration risk.

#### **6.2 Equity Investments**

Since 1 January 2018, the Group designated its equity investments as equity securities at Financial Assets at fair value through other comprehensive income (FVOCI), because these equity securities represent investments that the Company intends to hold for the long term for strategic purposes.

In 2017, these investments were classified as available-for-sale.

Information with regards to the recognition and measurement method is provided in the audited financial statements of the Company.

#### 6.3 Leverage

According to Article 429 of the CRR, the leverage ratio is calculated as an institution's capital measure divided by the institution's total exposure measure and is expressed as a percentage. Institutions shall calculate the end-of-quarter leverage ratio.

The regulatory minimum requirement is 3% in which the company monitors closely. As at 31 December 2018, the leverage ratio of the Company was 68.02% using a fully phased in definition.

The table below, provides a reconciliation of accounting assets and leverage ratio exposures.

*Table 15 Reconciliation of accounting assets and leverage ratio exposures* 

	Applicable Amounts
	€000s
Total assets as per published financial statements	3.217
Adjustment for entities which are consolidated for accounting purposes but are outside the scope of regulatory consolidation	-
Adjustments for derivative financial instruments	544
Adjustments for securities financing transactions "SFTs"	-
Adjustment for off-balance sheet items	-
Other adjustments	297
Total leverage ratio exposure	4.058

Table below provides a breakdown of the exposure measure by exposure type.

Table 16 Breakdown of the exposure measure by exposure type

	CRR leverage ratio exposures €000s
On-balance sheet exposures (excluding derivatives and SFTs)	
On-balance sheet items (excluding derivatives, SFTs and fiduciary assets, but including collateral)	3.031
(Asset amounts deducted in determining Tier 1 capital)	(87)
Total on-balance sheet exposures (excluding derivatives, SFTs and fiduciary assets)	2.944
Derivative exposures	
Replacement cost associated with <i>all</i> derivatives transactions (i.e. net of eligible cash variation margin)	570
Add-on amounts for PFE associated with <i>all</i> derivatives transactions (mark-to-market method)	544
Total derivative exposures	1.114
Securities financing transaction exposures	
Total securities financing transaction exposures	0
Other off-balance sheet exposures	
Other off-balance sheet exposures	0
Capital and total exposures	•
Tier 1 capital	2.760
Total le verage ratio exposures	4.058
Le verage ratio	68,02%

The Company monitors its Leverage Ratio on a quarterly basis and all appropriate measures are taken where deemed necessary.

The Company's leverage ratio increased compared to previous year end and remained well above the current 3% threshold.

The table below provides a breakdown of total on balance sheet exposures (excluding derivatives, SFTs and exempted exposures) by asset class.

Table 17 Breakdown of total on balance sheet exposures by asset class

	CRR leverage ratio exposures €000s
Total on-balance sheet exposures (excluding derivatives, SFTs, and exempted exposures), of which:	2.944
Trading book exposures	0
Banking book exposures, of which:	2.944
Exposures treated as sovereigns	-
Exposures to regional governments, MDB, international organisations and PSE NOT treated as sovereigns	-
Institutions	2.799
Retail exposures	-
Corporate	81
Exposures in default	-
Other exposures (e.g. equity, securitisations, and other non-credit obligation assets)	64

#### **6.4 Compliance Risk**

Compliance risk is the risk of financial loss, including fines and other penalties, which arises from non – compliance with laws and regulations of the state. The risk is limited to a significant extent due to the supervision applied by the Compliance Officer and Anti-Money Laundering Compliance officer, as well as by the monitoring controls applied by the Company.

Staff receives training on compliance issues as well as AML issues, and policies and procedures are updated in line with new regulations. Objective is to fulfill all regulatory compliance requirements and ensure that the Company maintains its reputation amongst various stakeholders.

## **6.5** Reputational risk

Reputation risk is the current or prospective risk to earnings and capital arising from an adverse perception of the image of the Company by clients, counterparties, shareholders, investors or regulators. Reputation risk could be triggered by poor performance, the loss of one or more of the Company's key directors, the loss of large clients, poor client service, fraud or theft, client claims, legal action, regulatory fines and from negative publicity relating to the Company's operations whether such fact is true or false.

Similar to compliance risk mitigation the Company reacts to market changes and regulation changes by adhering to new/updated policies and procedures, staff training and monitoring its strategic goals.

#### **6.6 Remuneration**

The remuneration policy of Teletrade DJ International Consulting Ltd is set by the Senior Management and the Board of Directors in consultation with Nomination & Remuneration Committee. Decisions with regards to remuneration levels and salary increases of employees are taken by the CEO in consultation with the Board.

Performance is assessed using a set of criteria that differ according to the position and responsibilities of the employee concerned. In 2018, remuneration consisted mainly of fixed monthly salaries.

The below table presents a breakdown of the annual remuneration for those categories of staff whose professional activities have a material impact on the risk profile of the Company, by business area:

Table 18 Aggregate Remuneration by Business Area

Business Area	Aggregate Remuneration €000s
Executive and Non-Executive Directors	124
*Control Functions	134
Brokerage Department, Dealing on Own Account, Portfolio Management & Investment Advice	116
**Other risk taking functions	271
Total	645

<sup>\*</sup>Control functions include the persons employed in the Legal, Risk Management, AML & Compliance Department and Senior Management.

The aggregate remuneration for 2018, broken down by Senior Management & Directors and members of staff whose actions have a material impact on the risk profile of the Company, is as follows.

<sup>\*\*</sup> Other risk taking functions also includes categories of staff whose total remuneration takes them into the same remuneration bracket as senior management and risk takers

Table 19 Aggregate Remuneration by Senior Management & Directors & other staff

Personnel	No. of people	Fixed (Cash) €000s	Variable (Cash & non cash) €000s	Total €000s
Senior Management (including Executive and Non-Executive Directors)	16	311	0	311
Other risk taking Staff	28	334	0	334
Total	37	645	0	645

In the above table, the category "Senior Management & Directors" consists of the Four Eyes and the Directors of the Company. "Other risk Staff" includes the personnel employed in the departments/business areas mentioned above whose actions could have a material impact on the risk profile of the Company or/and other staff whose total remuneration takes them into the same remuneration bracket as senior management and risk takers. It is noted that staff in the Company's representative offices in other countries such as Spain, Italy, Latvia, Czech, Lithuania etc. are not included in the breakdown in tables above since their business line is not considered as risk taking function. The total staff cost as at 31/12/2018 is provided in the Company's Financial Statements.

# Appendix I

# I. Balance sheet reconciliation

	Amounts EUR'000
Share capital	341
Share premium	3.060
Accumulated losses	(554)
Total Equity as per published accounts	2.847
Regulatory adjustments	0
Contribution to ICF	(87)
Total Eligible Own Funds	2.760

# II. Own funds disclosure template

At 31 December 2018	Transitional Definition EUR'000	Full - phased in Definition EUR'000
Common Equity Tier 1 capital: instruments and reserves		
Capital instruments and the related share premium accounts	3.401	3.401
Retained earnings	(554)	(554)
Accumulated other comprehensive income (and other reserves, to include unrealised gains and losses under the applicable accounting standards)	0	0
Funds for general banking risk	0	0
Common Equity Tier 1 (CET1) capital before regulatory adjustments	2.847	2.847
Common Equity Tier 1 (CET1) capital: regulatory adjustments		
Intangible assets (net of related tax liability)	0	0
Losses for the current financial year	0	0
Deferred tax assets that rely on future profitability excluding those arising from temporary differences (net of related tax liability)	0	0
Contribution to ICF	(87)	(87)
Total regulatory adjustments to Common Equity Tier 1 (CET1)	(87)	(87)
Common Equity Tier 1 (CET1) capital	2.760	2.760
Additional Tier 1 (AT1) capital	0	0
Tier 1 capital (T1 = CET1 + AT1)	2.760	2.760
Tier 2 (T2) capital	0	0
Total capital $(TC = T1 + T2)$	2.760	2.760
Total risk weighted assets	21.464	21.464
Capital ratios		
Common Equity Tier 1	12.86%	12.86%
Tier 1	12.86%	12.86%
Total capital	12.86%	12.86%

#### **Appendix II – Board of Directors Declaration**

The Board is responsible for reviewing the effectiveness of the Company's risk management arrangements and systems of financial and internal control. These are designed to manage rather than eliminate the risks of not achieving business objectives, and – as such- offer reasonable but not absolute assurance against fraud, material misstatement and loss.

The Company's risk management framework seeks to ensure that there is an effective process in place to manage risk across the Company. The Board considers that it has in place adequate systems and controls with regard to the Company's profile and strategy and an appropriate array of assurance mechanisms, properly resourced and skilled, to avoid or minimize loss. The board's judgment was made on the basis of the material and reports presented to the board by the company's Senior Management, Internal Auditor, the company's Risk Manager, AMLCO and Compliance Manager, and on the basis of supplementary information and statements obtained by the board.

#### Appendix III – Risk Statement

The Company's Risk Appetite remains the same as last year. The Company regularly monitors its Capital Adequacy Ratio and ensures that it is not lower than required minimum of 8% + different capital buffers (where available). The Company has set an internal minimum Capital Adequacy Ratio of 11% for 2018 and 13% for 2019. In terms of operational issues, the Company has a low appetite for risk. The Company makes resources available to control operational risks to acceptable levels. The Company recognizes that it is not possible or necessarily desirable to eliminate some of the risks inherent in its activities. Acceptance of some risk is often necessary to foster innovation and efficiencies within business practices.

Since implementation of Directive DI 144-2014-15 the Company adheres to it and does not have any large exposure above 25% of capital for assets classified in asset classes other than institutions and does not have any large exposure above 100% of capital for assets classified as exposures to institutions according to the provisions of the European Regulation 575/2013 (CRR).